

**Club / Society:** Badminton  
**Event / Activity:** Training and Competitive Fixtures (Home)  
**Date of Activity:** N/A (Weekly Training / Wednesday BUCS Fixtures)  
**RA Completed By:** Karl Swales

**Location of Event / Activity:** Foss Sports Hall / York RI Badminton Courts  
**Date of Risk Assessment:** Thursday 7<sup>th</sup> July 2016 (07/07/2016)  
**RA Verified By (SU Use Only):**

Hazard	Who May be Harmed?	Risk Score (without EC)	Existing Controls (EC)	Risk Score (with EC)
Trips / Slips / Falls / Collisions with Other Players	All Session Participants / Coaches / Observers	9	<ul style="list-style-type: none"> <li>▪ Immediate first aid provision can be given to injured participants by club members / staff on YSJ University Campus</li> <li>▪ Participants are informed and advised on correct footwear / clothing (participants without correct clothing / equipment are asked not to participate)</li> <li>▪ Sessions are abandoned if indoor lighting is poor and putting participants at risk</li> <li>▪ Inspection of Foss Sports Hall is completed prior to training / competitions</li> <li>▪ Committee aware of how to call First Aid</li> <li>▪ All training sessions must be taken by a competent coach who has the necessary coaching credentials</li> <li>▪ No playing / training on wet surfaces</li> <li>▪ Ensure that the court and surrounding area is clear before training / BUCS fixtures</li> </ul>	6
Poor Quality Coaching	Players / Session Participants	9	<ul style="list-style-type: none"> <li>▪ All individuals delivering sessions are required to have relevant Badminton Coaching credentials. This must be documented and kept on file at the SU</li> <li>▪ All coaches are advised to engage in continued professional development (CPD)</li> </ul>	3
Muscle Strains / Bruising / Cuts / Bleeding	Players / Session Participants / Match Officials	5	<ul style="list-style-type: none"> <li>▪ All participants / players must engage with an appropriate warm-up prior to training / competitive BUCS fixtures</li> <li>▪ Players / participants suffering from muscle strains / bruising / cuts are immediately given the appropriate first aid provision</li> <li>▪ Any player suffering severe injury in game must seek further medical attention</li> </ul>	3
Head / Spinal Injury	Players / Session Participants / Match Officials	10	<ul style="list-style-type: none"> <li>▪ If an individual is suspected to have suffered from a spinal / head injury the individual must NOT be moved</li> <li>▪ Emergency services (999) and YSJ-Active staff must be notified immediately</li> <li>▪ Ensure a member of the team / YSJ-Active Staff / SU Staff is ready to meet the ambulance / paramedics on their arrival at YSJ University and lead them to Foss Sports Hall</li> </ul>	5

Poor Court Quality / Maintenance	Players / Session Participants / Match Officials	10	<ul style="list-style-type: none"> <li>Before use committee / YSJ-Active should complete a court inspection removing any harmful / foreign objects from the pitch / surrounding area</li> <li>Students' Union / YSJ-Active will advise when the court is unplayable due to poor lighting and / or the quality of the court / sports hall</li> </ul>	3
Posts	Players / Session Participants / Match Officials	10	<ul style="list-style-type: none"> <li>Committee are to ensure that the badminton posts safe and undamaged prior to fixtures / training, posts must meet England Badminton and BUCS requirements / safety guidelines</li> <li>Any damage to posts should be reported to the Students' Union Sports and Activities Department</li> </ul>	5
Incorrect Footwear	Players / Session Participants / Match Officials / Coaches	3	<ul style="list-style-type: none"> <li>Players / session participants must wear footwear advised by YSJSU / YSJ-Active on different playing surfaces</li> <li>Individuals are encouraged to wear appropriate trainers / shoes with increased support / protection</li> <li>Individuals without correct footwear will be asked not to participate / play</li> </ul>	1
Inexperienced Players (Beginners)	Inexperienced Players Participating in Sessions	10	<ul style="list-style-type: none"> <li>All players new to the game must be shown basic technique of a variety of skills to reduce chance of incurring and injury during training / competitive fixtures</li> <li>Beginner players are encouraged to engage in training with other inexperienced / beginner players</li> </ul>	3
Fire	All Session Participants / Coaches / Spectators	20	<ul style="list-style-type: none"> <li>All electrical equipment used must be PAT tested prior to its use at training sessions / competitions (ie stereo systems / CD players)</li> <li>All club members must understand and know the fire evacuation procedure and know where the nearest fire assembly point is</li> <li>In the case of a fire, all participants / players, coaches and spectators must follow the evacuation procedure and inform security at the earliest possibility</li> </ul>	5
Spectators	Spectators / Fans	3	<ul style="list-style-type: none"> <li>All spectators must be advised to keep well away from the courts during training and in competitive fixtures. In the case spectators refuse to follow above instruction, security should be called</li> </ul>	0
Use of Equipment / Storage of Equipment	All Members of the Squad / Coaches	10	<ul style="list-style-type: none"> <li>Equipment must be checked for damage prior to every training session / use at competition, any damage to equipment must be reported the Students Union immediately, heavily damaged equipment must not be used for training sessions</li> <li>All equipment must be stored safely in the allocated storage unit</li> <li>No new equipment is to be ordered without authorisation from the SU (Matt Walton)</li> </ul>	0

Trespassers Entering Foss Sports Hall	All Members of the Squad / Coaches / Spectators	10	<ul style="list-style-type: none"> <li>▪ Fire exits must not be opened for fresh air, if the door does need to be opened at least one member of the squad must stand by the door to ensure externals do not enter Foss Sports Hall</li> <li>▪ If an external trespasses during training / competition University Security Staff must be informed immediately, members must not tackle or challenge the individual</li> </ul>	3
York RI	All Competitive Members (BUCS / CL Fixtures)	12	<ul style="list-style-type: none"> <li>▪ At the beginning of the academic year Club Captain should ask to look over the RA for York RI Badminton Courts and go through the necessary procedures and training (e.g. fire drill)</li> <li>▪ Any issues raised with the York RI risk assessment should be relayed back to YSJSU Sports and Activities Department</li> </ul>	3

## Risk Assessment Severity and Likelihood Matrix

		Severity					
		Minor Injuries or discomfort, no medical treatment or measurable physical effects	Injuries or illness requiring medical treatment, temporary impairment	Injuries or illness requiring hospital admission	Injury or illness requiring hospital admission, injury resulting in permanent impairment	Fatality	
		Not Significant (Severity = 1)	Minor (Severity = 2)	Moderate (Severity = 3)	Major (Severity = 4)	Severe (Severity = 5)	
Likelihood	Expected to occur regularly under normal circumstances	Almost Certain (Likelihood = 5)	Medium (Risk = 5)	High (Risk = 10)	Very High (Risk = 15)	Very High (Risk = 20)	Very High (Risk = 25)
	Expected to occur at some time	Likely (Likelihood = 4)	Medium (Risk = 4)	High (Risk = 8)	High (Risk = 12)	Very High (Risk = 16)	Very High (Risk = 20)
	May occur at some time	Possible (Likelihood = 3)	Low (Risk = 3)	Medium (Risk = 6)	High (Risk = 9)	High (Risk = 12)	Very High (Risk = 15)
	Not likely to occur in normal circumstances	Unlikely (Likelihood = 2)	Low (Risk = 2)	Low (Risk = 4)	Medium (Risk = 6)	Medium (Risk = 8)	High (Risk = 10)
	Could happen but probably never will	Rare (Likelihood = 1)	Low (Risk = 1)	Low (Risk = 2)	Low (Risk = 3)	Low (Risk = 4)	Medium (Risk = 5)

Please note that this risk assessment has been completed using the above matrix to calculate severity, likelihood and overall risk scores.

If you have any questions in regards to the completion of your risk assessment please contact [k.swales@yorksj.ac.uk](mailto:k.swales@yorksj.ac.uk) (Sport) or [v.firth1@yorksj.ac.uk](mailto:v.firth1@yorksj.ac.uk) (Societies)